

Frequently Asked Questions

Q1. Tank/ Check Dam is not visible in my login.

Ans. Please check if the tank exists in the website using the service "To Know Tank Details" wherein the details of the work taken up are displayed.

Report : INFO ENTRY -> TANKS INFORMATION - > KNOW TANK DETAILS

If yes, check if the tank is assigned to your jurisdiction in Dashboard .

In case of Check dams, if it does not exist in the system, kindly enclose the technical sanction proceeding copy in query using Contact US Service.

If In-addition to duties/diversion/additional charge exists for a officer kindly update the same in CE office login in HRMS website. The same will be reflected in MK website.

Q2. Correction of tank particulars like latitude, longitude, ayacut etc..

Ans. Provision to edit the tank particulars is available in AEE/AE login.

Path: INFO ENTRY -> TANKS INFORMATION - > EDIT EXISTING TANK INFORMATION

Details edited and submitted by the AEE/AE needs to be approved by the DEE, EE, and then SE. The modified details will be updated on approval from SE login.

Q3. Add New Tank

Ans. Please post a query with geoId, the tank will be added in the website after confirming GIS team of e-Governance, O/o EnC (Admin).

Q4. Deletion of Tank

Ans. Provision to propose for deletion of a tank is available in AEE/AE login. And the proposal submitted by the AEE needs to be approved by DEE, EE, SE and CE and the same needs to be sent to GIS team of E-Governance for verification on the map.

Q5. Tank/Check dam Assigning/Re Assigning.

Ans. Provision for re-assigning of the works (Tanks/ Check dams) from one office to another office is available in:

1. EE Login for transfer of works within the division.
2. SE login for transfer of works within the circle.
3. CE login for transfer of works within the unit.

4. In case of unit level transfer of works, address a letter through proper channel to O/o the Engineer- In-Chief (Admin) duly enclosing the supporting documents.

Q6. Mission Kakatiya Phase 1 Works Pending for bill Submission.

Ans. As there is no provision for GST during MK Phase 1 and the bills were sent through BMS, in order to enable the provision for submission of bills of MK Phase 1, the work needs to be displayed under MK Phase 2. For displaying the work under MK Phase 2, kindly post a query in the website with a request to display MK 1 work under MK 2 for submission of bill duly mentioning unique code of the Tank.

Q7. Update Admin Sanction details for a existing Tank in the website

Ans. There is provision is available in your CE office AEE login to update the GO details for the sanctioned work (if not available in website).

INFO ENTRY > UPLOAD GO (Check if the GO already exists else upload the GO)

INFO ENTRY> UPLOAD OFFLINE GO EXCEL SHEET (Download the sample excel sheet available and fill the details and upload)

Q9. Submitted Technical Sanction BOQ but not visible in DEE login.

Ans. Please check if LS items were submitted in AEE login.

Q10. Rejected Technical Sanction BOQ at any level but not visible in AEE login.

Ans. Kindly check in AEE Login

INFO ENTRY> TECHNICAL SANCTION >TECHNICAL REJECTED LIST

Q11. Unable to Select Agreement and Measurement dates.

Ans. User is allowed to select the date after the Tender Award date for Agreement and Measurement dates. Please check if the tender award date was entered correctly.

Q12. Reversion of the Work to AEE login after approval.

Ans. As per the instructions from the Engineer-In- Chief (Admin), reversion of the work to AEE/ AE login cannot be done after final approval at any stage of the work.

Q13. Revised Estimate Exceeding Administrative Sanction Amount

Ans. Please address a letter enclosing the sanctioned Revised AS /TS / Work Slip copy to this office (O/o the Engineer-In-Chief (Admin)) for updating of the Work Slip / Supplemental amount in the website.

Q14. Revised Estimate approved but supplemental items are not visible in Work Progress

Ans. Please check if supplemental agreement details are entered in the website after RE approval.

Q15. Work Not Displaying for Work Progress.

Ans. i)if any part bill is submitted and is pending for payment. If you want to submit another part bill, kindly post a query to provide access for next bill duly updating the gross sent amount as paid amount for the previously submitted unpaid bill.

ii) If the RE for the work is pending at any level in online.Kindly approve the RE to enter the work progress.

Q16. "No Account details found for PAN" in Bill Form for PAN.

Ans. Please update the agency details in IFMIS.

Q17. Agency PAN Details Change in Website after bill submission.

Ans. Kindly address a letter to the O/o Engineer- In – Chief (Admin) duly enclosing the supporting documents.

Q18. Shows as "RRR Work" in Generate Bill

Ans. The work is sanctioned in both MK and RRR.

- 1) Kindly enter the RRR technical sanction details from AEE login.
- 2) After the approval of RRR estimate, the work can be Unfreeze from CE login.
REPORTS > RRR Works > Unfreeze RRR Works

Q19. Display of message "Bill Could Not Be Submitted. Please Check if DDO GSTIN Details are updated in IFMIS/ Check if All the Data is entered. Please try again" on submission of Bill.

Ans. Please check the following:

1. If you are entering valid DDO Treasury code of 12 digits (ending with w)
2. Shorter description for Work Name
3. Valid QC File in zip/rar format is uploaded.

4. Update the IFSC code in IFMIS if the agency bank has merged.

If the same issue persists, Kindly enclose the complete bill form before submission and post a query to verify the issue.

Q20. Submitted as Final bill but PAO has converted to Part Bill.

Ans. Since the final bill is already submitted in the website. It cannot be converted to Part bill. Kindly address a letter to the O/o Engineer- In – Chief (Admin) duly enclosing the supporting documents.

Q21. Query Posted but not resolved.

Ans. All the queries posted will be resolved in the next 48 working hours. In case if any queries were not attended even after 48 working hours please contact DEE e-Governance for the update on issue.